



Children's Housing – Child Support Team Member

Department	Children Housing
Position Title	Child Support Team Member (2 positions)
Hours of Work	37.5 weekly – (7am - 5pm on a rotational schedule including two weekends a month)
Position Type	6 Months Term (possible extension)
Reports To	Home Manager
Start Date	As soon as possible
Wage	\$22.48 - \$23.66 starting based on experience and knowledge – three step scale
Work Location	Regina SK
Open To	Internal and External Applicants
Application Deadline	1:00 p.m. CST, Tuesday September 15, 2026.

POSITION DESCRIPTION

Under the direct supervision of the Home's Manager, Children Support Team Members are responsible for providing a safe and nurturing home for children. Our home supports care for and supervise children aged 0-12 on a 24-hour basis. The children in this home have experienced trauma and have often been in unsafe and unhealthy situations. Support workers create an environment that promotes safety, support, trust and respect. Our homes promote healthy relationships and therapeutic programming.

KEY RESPONSIBILITIES

Program Implementation (70%)

The primary role of the Child Support Team Member is to implement the shelter program making the children's stay as positive as possible. Duties include:

- Ensure the proper care and safety of the children
- Participate in the planning and implementation of structured activities for children
- Supervise children during all daily activities, including meals, bedtimes, etc.
- De-escalate situations and mediate during conflicts with children
- Respond to the emotional needs of children in crisis
- Follow a case plan for each child and document daily interactions
- Ensure a safe and secure environment by following policies and procedures
- Provide transportation as needed

Home Maintenance (5%)

The Child Support Team Members are expected to work as a team to make sure the home runs efficiently. Duties include:

- Participate in household management including cooking, laundry, and cleaning
- Maintain a high standard of health and safety procedures

Administration and Reporting (10%)

All YWCA Regina Team Members are expected to work towards developing familiarity with Indigenous cultural traditions and an engagement with Indigenous people and communities.

- Document incidents
- Daily shift documentation and overview
- Keep an accurate logbook of activities
- Attend scheduled staff meetings

Engagement with Indigenous Communities and Culture (10%)

Enter information into the Homeless Individuals and Family and Individuals System (HIFIS);

- Indicate a respect for and commitment to preserve the child/youth's cultural heritage
- Agree to help the child/youth maintain and/or establish meaningful family, community and cultural connections through a range of experiential learning opportunities
- Enhanced family and community contact or placement goals, as identified by the child/youth
- Agree to protect the diverse needs, interests and cultural backgrounds of the child/youth in their care
- Acknowledge that nurturing a healthy sense of identity requires collaborative planning to ensure children and youth are supported to achieve their goals

Completing other related duties as requested and required. (5%)

WHAT WE'RE LOOKING FOR

We know that skills and experience are built in many ways. Formal credentials, lived experience, community involvement, volunteer work, and non-traditional career paths are all valued here. If you meet most of these qualifications and are deeply committed to the mission of YWCA Regina, we encourage you to apply. Please use your cover letter to speak to the experiences — paid or unpaid — that have prepared you for this work.

Education

- A degree or certificate in a related field or working towards it

Experience

- Demonstrated respect for children and families of various backgrounds

Knowledge, Skills & Abilities

- Understanding of developmental stages and needs of children
- Ability to effectively care for children of various ages who are coping with family crises, change and separation
- Ability to set effective limits in the performance of duties
- Skill in problem-solving, managing multiple demands, and responding appropriately to incidents and needed
- Effective oral and written communication skills
- Ability to work independently and as part of a team

ASSETS & PREFERRED QUALIFICATIONS

- Training in Mandt system and Gentle teaching is an asset
- Experience in a non-profit or multi-site work environment.
- Experience working in and/or an understanding of trauma-informed care
- Lived experience with the communities YWCA Regina serves, including Indigenous communities, racialized communities, or communities experiencing poverty, housing instability, or family violence.

WORKING CONDITIONS & PHYSICAL REQUIREMENTS

- **Work Environment:** 75% on floor – engaged with persons and activities – 25% computer
- **Physical Demands:** Continuous movement for the majority of shifts up to 12 hours.
- **Schedule:** 37.5 weekly (7am - 5pm on a rotational schedule including two weekends a month).
- **Special Conditions:**
 - ✓ Class 5 driver's license
 - ✓ Valid First Aid/CPR certification - obtained within the first three months of employment
 - ✓ Criminal record check – with vulnerable sector.

YWCA REGINA EMPLOYMENT BENEFITS

- 4% employer RRSP contribution (employee-directed, no match required), available after three months of employment.
- Employer-paid extended health and dental benefits, with option to enhance coverage at minimal employee cost available after three months of employment.
- Vacation accruals paid out each pay cycle based on hours worked.
- 10 statutory holiday days plus 3 YWCA Regina-recognized paid days annually.
- Access to the YWCA Regina vehicle fleet for work purposes (with applicable credentials).
- Access to the organization's on-site fitness facility.
- Casual dress code and flexible work week.
- In-house training & development and cultural teachings
- A value-driven team committed to equity, care, and community impact.

OUR COMMITMENT TO EQUITY & INCLUSION

As an organization led by and for women, YWCA Regina is deeply committed to building a team that reflects the full diversity of our community. We strongly encourage applications from Indigenous peoples (First Nations, Métis, and Inuit), Black people, racialized persons, people with disabilities, 2SLGBTQIA+ individuals, newcomers, and all others who bring perspectives that enrich our work.

We understand that systemic barriers can discourage people from applying for roles where they are underrepresented. We want to be clear: your lived experience, community knowledge, and unique perspective are genuine assets here. We are actively working to build conditions where every team member can contribute fully and see themselves reflected in our organization.

Accommodation is available at any stage of the recruitment process. If you require support to participate equitably, please contact us at careers@ywcaregina.com and we will work with you to meet your needs in a timely and confidential manner.

YWCA Regina uses a structured interview process designed to assess competencies fairly and consistently. Shortlisted candidates will be contacted directly. We thank all applicants for their interest; only those selected for an interview will be contacted.

HOW TO APPLY

Please reference “**Child Support Team Member**” clearly in the subject line of your application. Applications that do not include this reference may be deemed ineligible.

YWCA Regina invites applicants to voluntarily self-identify as Indigenous (First Nation, non-status, Métis, or Inuit) or as a member of another equity-deserving group in their cover letter and/or resume. Self-identification is entirely voluntary and will not be used in any way that disadvantages applicants.

INTERNAL APPLICANTS: Submit a letter or statement of interest from your YWCA Regina email address to careers@ywcaregina.com by 1:00 p.m. CST, **Tuesday September 15, 2026**.

EXTERNAL APPLICANTS: Submit a cover letter and resume in one single document to careers@ywcaregina.com by **1:00 p.m. CST, Tuesday September 15, 2026**.

NOTE: Professional references will be requested from finalists only. Please do not include references with your initial application.

ABOUT YWCA REGINA

YWCA Regina Inc., established in 1910, aspires to a world where communities benefit from the full and equitable inclusion of women and families, and where the experiences and perspectives of women and families are reflected in all facets of society. We are a community voice of and for women — and a trusted partner in addressing the most complex issues faced by women and our community. YWCA Regina provides childcare, shelter and housing, community programs, family support programs, and outreach.

For over a century, YWCA Regina has been a cornerstone of life in Regina — evolving to meet the needs of women and families across generations. Our work spans emergency shelter, affordable housing, licensed childcare, family violence prevention, and wraparound community supports. We are a value-driven organization where staff are not simply delivering services — they are partners in meaningful, community-led change.

Working at YWCA Regina means joining a team that leads with love, operates with grit, and believes deeply that every person deserves dignity, safety, and belonging. Our staff bring a wide range of backgrounds, identities, and experiences — and that diversity makes our work stronger.

YWCA Regina is committed to anti-colonial, anti-racist practice and to a workplace that prioritizes cultural safety. We are committed to creating safe, inclusive, and accessible services and spaces for gender and sexually diverse persons. We acknowledge that our social systems, communities, and organizational processes can perpetuate the marginalization of Indigenous peoples, Black people, and gender and sexually diverse people. We are committed to systemic change and to actions that further justice, truth, and reconciliation for marginalized peoples.

OUR VALUES

- **Mutual Respect:** Everyone deserves an equitable, judgement-free environment.
- **Truth, Trust & Transparency:** We conduct our work with honesty, integrity, and transparency to hold ourselves accountable and maintain the trust we have earned in our community.
- **Community Allyship:** We embrace change by amplifying voices that guide our work. We actively advocate with and meet people and the community where they are, to support them in getting where they want to be.
- **Collaboration:** The collective strength, aligned partnerships, and interconnectedness of community enable us to drive change, disrupt power structures, and address barriers.
- **Love and Care:** The way in which we care for our people and community matters. By providing a nurturing, welcoming, and loving environment, we create spaces for care, a sense of belonging, family, and home.
- **Grit:** Our perseverance, passion, and resilience affirm our belief that change is possible even in the face of adversity.

