

Housekeeping, YWCA Regina

March 16, 2023

Hours of Work: based on 37.5 hrs/week. Sunday-Thursday

Length of Employment: Permanent

Start Date: Immediate

Salary/Hourly Wage: \$14.30/hour

Open to: Internal/External

YWCA Regina Inc, established in 1910, aspires to a world where communities benefit from the full and equitable inclusion of women and families and that the experiences and perspectives of women and families are reflected in all facets of society. We are a community voice of and for women and a trusted partner in addressing the most complex community issues faced by women and our community. YWCA Regina provides childcare, shelter and housing, community programs, family support programs, and outreach.

YWCA Regina Inc. Values

Respect: *Everyone is deserving of an equitable and judgement free environment*

Inclusion: *Everyone has an equal voice*

Trust: *Our work is done with integrity and authenticity to maintain the trust we have gained in our community*

Encouragement: *We meet people and community where they are to support where they want to be*

Resiliency: *We address difficult conversations and community issues*

YWCA Regina is committed to anti-colonial, anti-racist practice and to a workplace that prioritizes cultural safety. In addition, YWCA Regina is committed to creating a safe, inclusive, and accessible services and spaces for Gender and Sexually Diverse Persons. YWCA Regina acknowledges and accepts that our social systems, communities, and often our interpersonal relationships, organizational processes, advocacy, and practices perpetuate the marginalization of Indigenous peoples, Black people and Gender and Sexually Diverse people. YWCA Regina is committed to systemic change and to actions that further justice, truth, and reconciliation for marginalized peoples. YWCA has established commitments that outline the implementation of new practices and procedures involving actionable changes to policy, systems and governance.

Position Description:

Reporting to the Director of Operations, this position is responsible for large cleaning projects and project-based cleaning within the YWCA. This position will also work closely with Women's Housing to clear items from rooms and prepare rooms for move-in.

Responsibilities and working conditions:

- Project based cleaning including wall washing, window washing, organizing and tidying
- Packing and cleaning residence spaces
- Various housekeeping tasks as required
- Maintaining adequate supplies for cleaning
- Familiar with commercial cleaning processes
- Keeping high quality housekeeping standards
- Assisting with set up of facility rentals
- Physically capable of lifting 40 lbs and work on feet for duration of shift
- Other duties as assigned

Qualifications:

- Working from a feminist, anti-oppressive / anti-racist perspective
- 1 – 2 years' experience with large task and residential cleaning
- Experience working with the public
- First Aid/CPR-C or willingness to obtain;
- WHIMIS Certificate or willingness to obtain;
- Must be able to provide a Criminal Record Check

How to Apply:

Submit your cover letter and resume to Krista Ball at kristab@ywcaregina.com or drop off/mail to 1940 McIntyre Street, Regina, SK, S4P 2R3 marked Attn: Krista Ball. by Thursday, March 23, 2023 by 5 pm.

Note: Only applicants Selected for an interview will be contacted. No phone calls, please.