



**YWCA**  
REGINA

A TURNING POINT  
FOR WOMEN  
UN POINT TOURNANT  
POUR LES FEMMES

1940 McIntyre Street  
Regina, SK S4P 2R3  
Phone: 306.525.2141  
Fax: 306.525.2171

ywcaregina@ywcaregina.com  
www.ywcaregina.com

## Housekeeper, YWCA Regina

**Dec 21, 2021**

**Hours of Work:** 30 hours per week

**Length of Employment:** Permanent

**Start Date:** As soon as possible

**Open to:** Internal and external applicants

The YWCA Regina exists to support and empower women, children and youth in addressing their diverse needs in the realization of their full potential, which benefits all. And further, it exists so that:

- Women, youth & children are safe, secure & free from abuse,
- Women, youth & children are empowered & supported in making healthy choices,
- Women, youth & children are making independent choices & are taking responsibility for their lives, &
- Women, youth & children work towards a better world for themselves & others.

### Position Description

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Reporting to the Director of Support Service this position is responsible for assisting the Housekeeping Supervisor with the cleaning of the YWCA facilities as well as setting up and take down of facility rentals.

#### Responsibilities:

- Cleaning of main floor common areas
- Cleaning of the residence areas, including kitchens, bathrooms, hallways, meeting rooms, stairwells
- Cleaning resident rooms in preparation for move-in.
- Maintaining adequate supplies for cleaning
- Maintaining laundry services for the Residence needs.
- Cleaning of meeting rooms and rental spaces
- Set up of rental spaces according to floor plan
- Moving donations to the appropriate spot
- Other duties as assigned

#### Qualifications:

- Familiarity with commercial cleaning processes.
- Ability to complete physical housekeeping tasks as required
- Ability to set up for facility rentals as needed
- Lifting over 40 lbs, bending and carrying
- Working from a feminist, anti-oppressive / anti-racist perspective.



- Experience working with the public.
- First Aid/CPR-C or willingness to obtain;
- WHIMIS Certificate or willingness to obtain;
- Must be able to provide a Criminal Record Check

**To Apply:** Email a resume to Krista Ball, Director of Support Services at [kristab@ywcaregina.com](mailto:kristab@ywcaregina.com). Only applicants selected for an interview will be contacted. No phone calls please. Apply by Monday, June 20<sup>th</sup>, 2022 at 5 pm