



YWCA
REGINA

A TURNING POINT
FOR WOMEN
UN POINT TOURNANT
POUR LES FEMMES

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Housekeeper,

June 2022

Hours of Work: 15 hours per week 3 hrs/day

Length of Employment: Permanent

Start Date: As soon as possible

Open to: Internal and external candidates

Shifts: Flexible but may involve some evening and weekend work

Hourly wage: \$14.30

The YWCA Regina exists to support and empower women, children and youth in addressing their diverse needs in the realization of their full potential, which benefits all. And further, it exists so that:

- Women, youth & children are safe, secure & free from abuse,
- Women, youth & children are empowered & supported in making healthy choices,
- Women, youth & children are making independent choices & are taking responsibility for their lives, &
- Women, youth & children work towards a better world for themselves & others.

Position Description

Reporting to the Director of Support Services, this position is responsible for the cleaning and upkeep of assigned YWCA facilities. This staff member will work closely with the management team at their assigned location.

Responsibilities:

- Cleaning of various YWCA Regina properties
- Cleaning of common areas including kitchens, bathrooms, living room, hallways and stairwells
- Maintaining adequate supplies for cleaning
- Monitor the cleaning of debris on the exterior of the building
- Maintaining standards as outlined in the Residential Standards Manual (document provided by YWCA Regina)
- Prepare spaces and maintain standards for inspection and license requirements

Qualifications:

- Familiarity with commercial cleaning processes.
- Ability to complete physical housekeeping tasks as required
- Lifting over 25 lbs, bending and carrying
- Working from a feminist, anti-oppressive / anti-racist perspective.
- Strong communication skills and ability to work with others
- First Aid/CPR-C or willingness to obtain;
- WHIMIS Certificate or willingness to obtain;
- Must be able to provide a Criminal Record Check
- Valid driver's license



This position will require use of a personal vehicle for travel between locations once on shift and mileage will be provided for on shift kms logged.

To Apply: Email resume to Krista Ball, Director of Support Services at kristab@ywcaregina.com. Only applicants selected for an interview will be contacted. No phone calls please. Apply by Monday, June 20, 2022 by 5pm.