



April 26th, 2018

Children's Program Assistant, My Aunt's Place and Isabel Johnson Shelter

Hours of Work: 30 hours/week hours based on program needs

Length of Employment: Temporary, 10-weeks

Start Date: June 25th, 2018

Open to: Internal and External Candidates; Summer Student Position

Wage: \$16.50/hour

The YWCA of Regina exist to support and empower women, children, and youth in addressing their diverse needs in the realization of their full potential, which benefits all. And further it exists, so that:

- Women, youth & children are safe, secure & free from abuse,
- Women, youth & children are empowered & supported in making healthy choices,
- Women, youth & children are making independent choices & are taking responsibility for their lives, &
- Women, youth & children work towards a better world for themselves & others.

Position Description:

The *Children's Program Assistant* is responsible for planning and implementing activities and recreational events for children who are residing in two YWCA Regina shelters with their mothers. The *Children's Program Assistant* works with agency staff to assist with programming and services for children.

The primary focus of this position will be working directly with resident children in a supportive and recreational capacity, planning age appropriate activities, involving children in decision making, promotion of enhanced literacy and safety education. *The Children's Program Assistant* will be a positive role model and sensitive to the needs of diverse groups of children.

Qualifications:

- **Must enjoy spending time with children of all ages**
- Experience working with children in a group setting.
- Experience in organizing activities for children of varying ages.
- Interest in reading, literacy development, arts and crafts.
- Interest and ability to participate in varied physical activities.
- Education and/or training in child development are an asset.
- Experience working with children who have experienced trauma, poverty, or homelessness is an asset.
- Pleasant personal manner with an empathetic and compassionate approach.
- Above average communication skills.
- Cross cultural sensitivity, knowledge of diversity
- Valid driver's license (class 5) and criminal record check
- Valid First Aid and CPR certification
- Must be returning to studies in the fall

To Apply:

Submit cover letter and resume to Janet Tzupa, Director of Women's Housing at janett@ywcaregina.com or May 14th, 2018.

Only applicants selected for an interview will be contacted. No phone calls, please.