



Child Support Worker, YWCA Regina

May 10, 2018

Hours of Work: 7 am – 5 pm, 5 on 5 off rotation

Length of Employment: Permanent

Start Date: ASAP

Open to: Internal and External applicants

The YWCA Regina exists to support and empower women, children and youth in addressing their diverse needs in the realization of their full potential, which benefits all. And further, it exists so that:

- Women, youth & children are safe, secure & free from abuse,
- Women, youth & children are empowered & supported in making healthy choices,
- Women, youth & children are making independent choices & are taking responsibility for their lives, &
- Women, youth & children work towards a better world for themselves & others.

Position Description

Under the direct supervision of the Manager of Kids in Transition Shelter or designate, Children Support Workers are responsible for providing a safe and nurturing home for children. Our home supports care for and supervises children aged 0-12 on a 24-hour basis.

The children in this home have experienced trauma and have often been in unsafe and unhealthy situations. Support workers create an environment that promotes safety, support, trust and respect. Our homes promote healthy relationships and therapeutic programming.

Duties and Responsibilities:

1. Program Implementation

The primary role of the Child Support Worker is to implement the shelter program making the children's stay as positive as possible. Duties include:

- Ensure the proper care and safety of the children;
- Participate in the planning and implementation of structured activities for children;
- Supervise children during all daily activities, including meals, bedtimes, etc.;
- De-escalate situations and mediate during conflicts with children;
- Respond to the emotional needs of children in crisis;
- Follow a case plan for each child and document daily interactions;
- Ensure a safe and secure environment by following policies and procedures; and,

- Provide transportation as needed.

2. House Maintenance

The Child Support Workers are expected to work as a team to make sure the home runs efficiently. Duties include:

- Participate in household management including cooking, laundry, and cleaning;
- Maintain a high standard of health and safety procedures;

3. Administration and Reporting

The Child Support Workers report accurate and necessary information to ensure proper case planning and processes

These include:

- Document incidents;
- Daily shift documentation and overview;
- Keep an accurate logbook of activities;
- Attend staff meetings; and,
- Other duties as may be required from time to time
- Effective communication and confidentiality

Qualifications:

- Understanding of developmental stages and needs of children;
- Ability to effectively care for children of various ages who are coping with family crises, change and separation;
- Training in Mandt system and Gentle teaching is an asset;
- Demonstrated respect for children and families of various backgrounds;
- Ability to set effective limits in the performance of duties;
- Skill in problem-solving, managing multiple demands, and responding appropriately to incidents and needs as they arise;
- Effective oral and written communication skills;
- Ability to work independently and as part of a team;
- Valid Saskatchewan driver's license;
- CPR Certification (Level C);
- Criminal record check; and,
- A degree or certificate in a related field

To Apply: Submit cover letter and resume to Tara Molson, Director of Children's Housing at taram@ywcaregina.com or fax 306-525-2171 or drop off/mail to 1940 McIntyre Street, Regina, SK, S4P 2R3 by May 17, 2018. Only applicants selected for an interview will be contacted. No phone calls please.