



YWCA
REGINA

A TURNING POINT
FOR WOMEN
UN POINT TOURNANT
POUR LES FEMMES

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Child Support Worker, YWCA Regina

November 26, 2018

Hours of Work: 7am-5pm, 5 on 5 off rotation

Length of Employment: Permanent

Start Date: December 14, 2018

Open to: Internal and External applicants

The YWCA Regina exists to support all women and families in the realization of their full potential which benefits the community as a whole.

- Women and families are safe, secure and free from gender-based violence. They have access to safe, affordable and stable housing.
- Women and families are empowered and supported in accessing tools and navigating systems to advance their wellness and are thriving, respected and valued through the process.
- The community benefits from the full and equal inclusion and advancement of women and families because their experiences and perspectives are built into the foundation of all facets of society.

Position Description

Under the direct supervision of the Manager of KITS or designate, Children Support Workers are responsible for providing a safe and nurturing home for children. Our home supports care for and supervises children aged 0-8 on a 24-hour basis.

The children in this home have experienced trauma and have often been in unsafe and unhealthy situations. Support workers create an environment that promotes safety, support, trust and respect. Our homes promote healthy relationships and therapeutic programming

Duties and Responsibilities:

1. Program Implementation

The primary role of the Child Support Worker is to implement the shelter program making the children's stay as positive as possible. Duties include:

- Ensure the proper care and safety of the children;
- Participate in the planning and implementation of structured activities for children;
- Supervise children during all daily activities, including meals, bedtimes, etc.;
- De-escalate situations and mediate during conflicts with children;
- Respond to the emotional needs of children in crisis;
- Follow a case plan for each child and document daily interactions;
- Ensure a safe and secure environment by following policies and procedures; and,
- Provide transportation as needed.

2. House Maintenance

The Child Support Workers are expected to work as a team to make sure the home runs efficiently. Duties include:

- Participate in household management including cooking, laundry, and cleaning;
- Maintain a high standard of health and safety procedures;

3. Administration and Reporting

The Child Support Workers report accurate and necessary information to ensure proper case planning and processes

These include:

- Document incidents;
- Daily shift documentation and overview;
- Keep an accurate logbook of activities;
- Attend staff meetings; and,
- Other duties as may be required from time to time.

Qualifications:

- Understanding of developmental stages and needs of children;
- Ability to effectively care for children of various ages who are coping with family crises, change and separation;
- Training in Mandt system and Gentle teaching is an asset;
- Demonstrated respect for children and families of various backgrounds;
- Ability to set effective limits in the performance of duties;
- Skill in problem-solving, managing multiple demands, and responding appropriately to incidents and needs as they arise;
- Effective oral and written communication skills;
- Ability to work independently and as part of a team;
- Valid Saskatchewan driver's license;
- CPR Certification (Level C);
- Criminal record check; and,
- A degree or certificate in a related field

To Apply: Submit cover letter and resume to Peggy Morrison, Manager of KITS at PeggyM@ywcaregina.com or fax 306-525-5984 by December 10th, 2018. Only applicants selected for an interview will be contacted. No phone calls please.